

Haythem JAMLI

Team Leader / Project Planning Engineer and Cost Controller



More than 5 years of experience in Planning, Scheduler, Control, purchasing (equipment and services), Logistics, Offshore, Onshore, Import, Export, Transport, Customs, Real Manager and Field Leader. I analyse, plan, organize, negotiate, direct, control, manage and evaluate. I am also responsible for: the procurement budget, its policy and strategy, its logistics, an organization, a region and, in particular, to identify opportunities to improve operations.

Skills & Experience

❖ Experience

SOGELEC:

Team Leader / Project Planning Engineer and Cost Controller

**Project: QATARI DIAR PROJECT (80 M dollars)
ANANTARA OASIS AND RESORT PROJECT**

Duration: 07/2016 till Now

Duties:

- Prepared master schedule of project: All detailed from requirement client review to final reception on site, Procurement material, Storage, Needs for execution work.
- Prepared the detailed construction schedule submittals & transmittals' logs, resource loading table/charts, issue the two-week look-ahead schedule, attend the weekly progress meeting and prepare the monthly progress report.
- Monitor on site construction activities (Cable tray, EDB, Earthing & lightning protection, Cathodic Protection System...etc.)
- Preparing and Monitoring Progress Data:
 - Prepare daily, weekly &monthly report for client as per reporting procedure as Progress and actual situation for activities in the site production,
 - Development and implementation of excel sheet calculates based on formulas generates progress and curves.
 - preparing manpower curve: manpower needed for each work, relying on the availability of manpower and the forecast works and time schedule.
 - Update 3-week schedule: Calculate Target, forecast and actual dates.

- Procurement of necessary material to satisfied client order, with discussion of all purchase details with suppliers (As quantities, prices, availability of material ...)
- Organize and insure imports with transporter as requested in date.
- Manager of 18 technical storekeepers by Supervising the storage during all stages of the acquisition to delivery, spread in three different site (Italy, Tunisia, Tozeur).
- Execution work management: planning of necessary and efficiencies activity according to contractor's needs, all by checking necessary operators and available material.
- Implanted logistics indicator to oversee the challenges and always improve our services (internal and external)
- Provide an expertise and checks reviews of the different levels of the production to respect confirmed order of Client.
- Review, audit and approve the Actual, Planned and forecasted data coming from the storage area, line production and quality supervisor.
- Conceive and prepare a weekly and monthly project report to the Management.
- Issue change order and follow the Integrated change control process in order to keep the project on track and limit the deviations from the baseline
- Review, check and approve the client order and all the updated following an important change order approved.
- Run the project review meetings with the PMT and the contractor representatives.
- Responsible to control and monitor project total expenditure including verifying and checking of invoices and claims from suppliers, vendors and subcontractors to ensure that all project expenditures are captured and properly recorded.
- Project cost estimation .
- Provide planning and cost controlling support for all projects which includes variation reporting, monitoring of milestone progress to the preparation of customer billing processes, etc.
- Perform and manage project activity scheduling and monitoring
- Perform technical and commercial review of Tenders (Contractors & subcontractor's quotations) for the preparation of Service agreements
- Ensure effective project implementation and utilize productive reports from the creation of WBS with the use of project management system to monitor the status of all purchases, invoicing and delivery up to the closure of the project.
- Prepare monthly project report for the monitoring of the project activities on a daily basis and register all issues relating to the project promptly to the project manager and management.
- Coordinate and work with the project management team to resolve project issues to ensure the delivery/completion of the project work.
- Attend project meetings and discussions with the PMT and external clients
- Perform project costing related reporting to the team and management's review on a monthly basis

to ensure that expenditures are kept within the project budget.

- Provide cost control and planning advice to the internal PMT team as and when required.
- Undertake any other ad-hoc duties as required.
 - Extension of time project analysis / reporting, negotiation with clients.
 - Defining Claims in Construction Contracts and Architects Agreements

Technical Environment:

- Primavera P6
- Risk Analysis
- Sage X3
- Pack Microsoft Office

Meccanica GM Groupe : **Logistics Manager and Cost Controller**

Project: PGM / Plasteknique / Meccanica GM

Project Packages: Automobile projects

Plastic injection

Assembly electronic

Duration: From 09/2013 till 07/2016 (35 Months)

Duties:

- Procurement of necessary material to satisfied client order, with discussion of all purchase details with suppliers (As quantities, prices, availability of material ...)
- Organize and insure imports with transporter as requested in date.
- Manager of technical storekeepers by Supervising the storage during all stages of the acquisition to delivery.
- Production management: planning of production lines according to customer needs, all by checking necessary operator.
- Customer order delivery as confirmed.
- Setting up quality system ISO 9001.
- Implanted logistics indicator to oversee the challenges and always improve our services (internal and external)
- Provide an expertise and checks reviews of the different levels of the production to respect confirmed order of Client.
- Review, audit and approve the Actual, Planned and forecasted data coming from the storage area, line production and quality supervisor.
- Issue change order and follow the Integrated change control process in order to keep the project on track and limit the deviations from the baseline

- Review, check and approve the client order and all the updated following an important change order approved.
- Run the project review meetings with the Work Team.
- Work in conjunction with all department heads to ensure maximum profitability
- Provide critical assessment of all budgets and cost projections
- Assess all incoming products, resources, and services to ensure the best price
- Maintain vendor and service provider relationships
- Remain acutely aware of market trends that could impact resource costs
- Keep up to date on new vendors and possible cost-cutting partnerships
- Analyze invoices to ensure correct products/services were received at expected cost
- Collaborate with department heads to strategize ways to minimize waste
- Demonstrate comprehensive understanding of interdependency of cost drivers
- Understand the entire arc of the business and how productivity impacts profitability
- Commit to maximizing efficiency at all levels without compromising quality
- Develop and implement proactive solutions and cost-cutting measures
- Present new strategies and assessments to stakeholders in a compelling fashion
- Educate and persuade stakeholders to procure buy in and cooperation
- Roll out clear cost-saving programs with timelines and assessment goals

Technical Environment:

- SAGE ERP X3
- MS Project
- Pack Microsoft Office

EBM: Project Planning Engineer

Main Projects:

- **PROMED Residential and Commercial apartment IN GARDEN OF LAC (1.2 M. EURO)**
- **SIMPAR Residential and Commercial S apartment IN GARDEN OF CARTHAGE (8 M. EURO)**
- **COMIT HOTEL CORAIL ROYAL IN TABARKA**

Duration: From 07/2012 till 09/21013 (15 Months)

Duties:

- Coordinate a team of functional planners in order to build up an integrated asset plan.
- Organise and chair regular meetings with the management Team in order to review and approve plans.
- Plan and schedules all Engineering activities, shutdowns and Major Maintenance Work.
- Plans, schedules and provides work direction as required for the preparation of planning and scheduling controls systems and other practices to give Engineering and Constructions supervisors means to evaluate and improve the efficiency of their project execution.

- Follow and Control EPC contracts in terms of planning and scheduling
- Provides staff guidance to Engineering and Construction supervisors in one or more areas of planning and scheduling expertise by analysing and evaluating all pertinent data.
- Reviews work of scheduling analysts, check that reports and data developed are in accordance with established methods and requirements, and makes recommendations for future study or revisions.
- Analyses major capital projects to plan the most effective execution sequences in light of experience and current industry practice.
- Discusses coordinates and resolves long term and short term planning and scheduling problem with personnel through the company and with contractor organization. Act as technical consultants when required.
- Assists in technical evaluation of contracts relative to their expertise in planning and scheduling and analysis in details performance.
- Evaluates the planning and scheduling information collected from Project Management teams or contractors and advises management or exceptions to the plan and potentials corrective action and / or impact to the project.
- Provides staff assistance in the preparation and maintenance of the Asset Integrated Plan information in support of the capital program planning efforts and / or other planning and scheduling reports, procedures and services.
- Reviews and evaluates the effectiveness and appropriateness of planning and scheduling information collected from projects teams or contractors and advices of significant exceptions to proposed and approve conditions and recommends corrective actions.

Technical Environment:

- Primavera P5/P6, MS project
- Pack Microsoft Office
- SAGE X3

Groupe POULINA: Electrical Engineer

Embedded system Real-time monitoring for the proper functioning of egg incubators

Main Projects:

Design, development and validation system has real-time monitoring for the proper functioning of Eggs incubators. Program-based micro-processor Pic 16F and Software Programming of LABVIEW (followed and permanent control on a web page)

Duration: From 09/2011 till 06/2012 (10 Months)

Duties:

- Concept of real-time system monitoring
- Implementation a web page for permanent control of incubators Eggs in site of Poulina SFAX

Technical Environment:

- AUTOCAD
- Pack Microsoft Office
- Visual basic
- LabVIEW
- C++



Skills:

COMPETENCIES

- Project Management
- Logistics Manager
- Supply Chain
- Purchase
- Human Resource Management
- Planning Management
- Cost Management
- Creating effective, informed and highly motivated teams focused on delivery
- Comprehensive understanding of project management methodologies.
- Accurately identifying clients' key requirements,
- Working with sponsors, stakeholders, and solution providers,
- Concept Design
- Quality Control
- Automation system planning and coordination
- Site Engineer
- Supervisor

Intervention Areas

- Automobile
- Electronic
- Construction
- Industrial production (Plastic, Foundry, Food, industry)

Technical Skills & Software

- ERP: SAGE X3.
- Project planning Tools: Primavera P3, P5/P6, Risk Tool, Microsoft project.
- Messenger system: LOTUS, MS exchange, Outlook
- Programming: Visual basic, LabVIEW, C++
- CAD-CAM: AUTOCAD, CATIA, SOLIDWORKS, AVERA; PDMS; CADWORX
- Calculation & Simulation: ECODIAL, CALCULUX, ETAP V7, ABAQUS, Matlab, Home
- Pack Microsoft Office

General Information

- **Nationality:** Tunisian
- **Addressee:** El Mourouj 1 Ben Arous Tunis
- **Age:** 30 years
- **Cell Phone:** +216 94 14 34 02
- **Email:** jamli.haythem@gmail.com
- **Years of professional experience:** +5 Years
- **Salary Expectations:** Depends on Position and Package.
- **Notice period:** one week
- **Mobility:** Tunisia + International

Formations

- **2012 Engineering Degree « Electrical: Renewable Energy »**
- National School of Engineers of Sfax (ENIS) Specialty Renewable Energy
- I took a cross-training in all aspects of the electrical systems, attend a good training of renewable energy systems.
- **2006 Bachelor Diplôme « Technical Section »**

Language

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| ▪ Arabic | Mother Tongue |
| ▪ French | Fluent |
| ▪ English | Fluent |
| ▪ Italian | Very Good |
| ▪ Deutsh | Basic |